

Seniors, Class of 2021

Welcome to your senior year. A lot has changed since the last time we saw you. Over the summer, a handful of teachers got together and revised the requirements of PTP. Just as a reminder, the PTP has to be completed by every senior in order to graduate.

The PTP, or personal transition plan, is defined by the Department of education, as a plan of action for YOU to move successfully from high school to post-secondary and/or career venues. We hope these changes will guide you to make your goals attainable.

Below, you will find a checklist (see page 2). Each time you complete something on this list, please mark it as done by adding a ✓ in the appropriate box. Once all these requirements have been completed and all sections have been marked as done, turn this document in! If you do not turn it in, we will assume you are not finished and we will NOT check your PTP. Remember, all assignments can be found in your advisory Google Classroom called “NEW PTP!” Check there often for announcements and deadlines.

Because SY 20-21 is special, your PTP requirements are special too! You do not have to complete every item on this checklist. You ONLY need to complete 2 of the 4 options below AND your interview questions. Do not pick the “easy” ones. Remember, the PTP is to help YOU with the transition from high school to college and/or career opportunities. The “easy” ones may not necessarily be the one that will help you in your next steps.

If you have any questions, please feel free to contact your advisory teacher and/or Ms. Kuwada.

Monitored advisory teacher	Senior ✓		College/Career <i>SY 20-21 only - complete 2 of the 4 options.</i>	Graded by PTP teacher
		1	D and L career assessment retake with reflection: (grades 9 and 12)	
		2	Final Resume PDF Sample Google Docs - student copy	
		3	Reflection Essay	
		4A OR	1 Career Research (<i>note! There are 2 tabs on this spreadsheet, click the one you want to work on</i>)	
		4B	1 College/trade schools Research (<i>note! There are 2 tabs on this spreadsheet, click the one you want to work on</i>)	
		REQUIRED	Answers to interview questions	

The checklist below is **OPTIONAL!** If you are even considering going to college, we strongly suggest you complete the following items in this checklist. Start ASAP!

Senior ✓	Optional - strongly recommend for college bound students ***template needed
	Completed FAFSA or completed mock FAFSA (screen shot picture of submitted form) <ul style="list-style-type: none"> • FSA ID link • FAFSA link • Mock FAFSA
	Final cover letter for letter of recommendation or job application
	Letter of recommendation
	Personal Statement is this for ALL? Should be optional 12

	Completed college Application, trade school application OR Common App (screen shot picture of submitted application)
	Completed Job Application (picture of completed application) State of Hawaii Job Search